

# CSS Committee Meeting - Minutes

<b>Location:</b>	Hybrid (LG23 + Discord)
<b>Date:</b>	Friday 13th March
<b>Time:</b>	17:00 GMT
<b>Attendees:</b>	Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Joe Adams (JA), Lee Alabaster (LA), Albert Waldron (AW), Amrit Bhogal (AB), Misha (MiG), Oli Baker (OB), Sumeet Brar (SB), Deji (D)

- 1 Apologies MW
  - Toby
  - Maddy
- 2 Adoption of Previous Minutes MG
  - Unanimous adoption of previous minutes
- 3 Matters Arising All
  - **Earplugs**
    - MG reminds that we need them for the ball
    - **ACTION SB: Buy on Amazon**
  - **Hoodies**
    - **ACTION AW: Complete merch request**
      - Action pending
    - Design Competition:
      - 10 submissions so far
- 4 Committee Handover All
  - **Drive Transfers**
    - **Action TL: Find drive transfer script at some point**
      - Action carried forwards
- 5 Past Events All
  - **EGM**
    - MW reports no approval yet
  - **Imitation Game Movie Night**
    - **ACTION MW: See if we can get TV time**
      - Action carried forwards
- 6 Future Events (*standing item*) All
  - **Break;**

- 2pm - 4pm - Starting w/c 19th January fortnightly
- **ACTION LA: Fix discord event**
  - **Action Complete**
- **Cross Platform Objective C Workshop**
  - **ACTION AB: Submit pre-prepared RA**
    - **Action carried forwards**
  - **ACTION AB: Find a date that works for him (with time for 2 weeks publicity)**
    - **Action carried forwards**
- **Bad Film Collab (hackers)**
  - Thursday 19th: Hackers
  - Friday 20th: Mario Kart
  - 'One week' tomorrow at Hackathon
  - **ACTION MG: Make slide for closing**
  - **ACTION MG: Make discord announcement**
- **CSS Plush Making**
  - **ACTION OB: Do a grant application for materials (in round 3)**
    - **Action carried forwards**
- **Hackathon**
  - **ACTION D + AB: Reach out to potential sponsors**
    - **Action cancelled**
  - Theme
    - Project Lazarus
    - MW suggests rewording slide
    - D was inspired by the Doctor Who episode
    - **ACTION D: Add explanation sentence to slide**
  - Challenges
    - Best overall
    - Best newcomer
    - Hakest hack
    - Best AI Project
    - Most Fun Hack
    - Spread of misinformation
    - Algosoc - ??? (We have not been told)
      - MW reports that we need marking criteria finalised for DevPost
    - CTF
  - Prizes
    - Power Bank
    - Arduinos
    - Blahaj
    - Pi starter kit
    - Djungelskog
    - Buds 3
    - Keyboard

- Greggs Vouchers
    - Stickers (Currently out for delivery)
  - Events/workshops run throughout the day need to be added to the schedule
    - Cup stacking
    - Chess
    - Paper Aeroplanes
    - Movie screening
    - Morning Walk
    - Chinese GP
  - Food:
    - Lunch
      - Sandwiches in fridges
    - Dinner
      - 50 Pizzas ordered (£450 exc. VAT)
    - Midnight Snack
      - Steal Break Stuff
      - MG reports we have one box popcorn
    - Breakfast
      - Buy breakfast from Sains on Saturday
    - Lunch
      - **ACTION LA: Find out if we need to preorder sandwiches from Sains**
        - They need 4 days notice
        - M&S need 3
        - Morrisons need 4
        - MG suggests we go to Costco if necessary
        - MW suggests pot noodles
          - MG says they would never eat a pot noodle again
        - MG will give MW a lift
  - Opening & closing slides need to be updated with Algosoc slides
  - Meeting with Hackathons UK
    - Meeting was successful
  - MW reports auto registration script is completed
    - One person will be needed to supervise
  - D reports they have the lanyards
  - MW asks if we need a meeting with volunteers
    - MG suggests a briefing once there
  - MG suggests putting some cups next to the water fountain
  - MW suggests we use Helen's cupboard for storage and a Sloman meeting room
- **Ball**
  - Slidez
    - **Action MiG: Do a second year lecture**

- EW did an announcement
    - **ACTION ML: Update wristbands and tickets**
      - **Action completed**
    - MW says we need to push the ball heavily
      - **ACTION EW: Write Discord + Instagram**
    - OB has put expenses on SGF
  - **PUB**
    - **Action MiG: Ask AW if he has booked it yet**
      - **Action completed**
    - MiG will put out announcement right now
  - **Winterbourne**
    - ML has written an announcement for the Winterbourne collab with Jacqui Chetty
  - **AGM**
    - AGM period is from Sunday 1st March to Sunday 24th May 2026
    - MG suggests week 11
      - Wednesday 13:00 29th April
    - **ACTION JA: Check for and book room**
- 7 Sponsor/Industry Update (*standing item*) AB
- A new sponsorship doc has been put in the sponsorship channel
    - **ACTION AB: Do PR for website updates**
      - **Action cancelled**
- 8 Finance Report (*standing item*) OB
- **Most recent statement balance: £3325.96**
  - **Actual working balance: £2183.62**
  - **Pending incomings**
    - Memberships
    - Ball tickets
    - Culture fund grant (bletchley)
    - SoCS Bletchley
  - **Pending outgoings**
    - Pizza
    - PowerBank
    - Greggs
    - Photographer hire
    - Photobooth hire
    - Blue-tac
    - New sticker design
- 9 EDI Report (*standing item*) LA
- **International Women's Day**
    - 8th March
    - **ACTION LA: Write post**
      - **Action completed**

- **Eid**
  - 19th-20th
  - **ACTION LA: Do post**
- **Mothers' Day**
  - **ACTION LA: Do Post**

**10** Committee Suggestions (*standing item*) MG

- **N/A**

**11** Any Other Business (*standing item*) All

- **Thigh Highs**
  - **ACTION RJ: Research thigh highs**
    - **Action carried forwards**
- **TeX Earrings Merch**
  - **ACTION SB: Investigate**
    - **Action carried forwards**
- **Committee Jumpers:**
  - Move forward once we have hoodie design
- **New emoji competition**
  - **ACTION SB: Compile list of lesser-used emojis**
    - **Action carried forwards**

**Actual start time**      17:05 GMT  
**Actual end time**        18:08 GMT  
**Duration**                1 Hours 3 Minutes