CSS Committee Meeting - Agenda

Location:	**CSS Discord Server (*online*)**
Date:	**Friday 30 April 2021**
Time:	**17:00 GMT**

1	Apologies	RM
2	Adoption of previous minutes	All
3	Matters Arising	All
4	Chair's Actions (*standing item*)	JH
5	EDI report (*standing item*)	LM
6	DSC report (*standing item*)	RH
7	Sports report (*standing item*)	DS
8	Treasurer's Report (*standing item*)	JF
9	Events Debrief (*standing item*)	All
10	Sponsor/Industry Update (*standing item*)	LKC
11	Publicity Update (*standing item*)	GB
12	Introduction to the Committee	JH/LKC

- Introductions and welcome of incoming Committee
- Overview of the Committee
- How we Operate - Meetings, Discord, Drive, Calendar, Summer
- Working with the Guild, EPS, School of CS
- Guild Training
- CSS' Assets
- Data Collection - photos, bios, etc.
- Contacts List

13	Individual Role Introductions	All

- President
- Treasurer
- Secretary
- Vice President
- First Year Rep
- Publicity Officer

- International Rep
- Special Events Officer
- Social Secretary
- Sports Officer
- EDI Rep
- Industrial Liaison
- PGT Rep
- PGR Rep

14 Upcoming Events   All
- One-to-one Handovers
- BBQ
- Coffee Break
- In-person Events

15 AOB   All

16 Date/Time of Next Meeting & Thanks   JH